

<b>Scrutiny</b>		<b>Agenda Item: 5</b>
<b>Meeting Date</b>	23 September 2021	
<b>Report Title</b>	Financial Management Report – First Quarter 2021/22	
<b>Cabinet Member</b>	Cllr Roger Truelove, Leader and Cabinet Member for Finance	
<b>SMT Lead</b>	Phil Wilson, Head of Finance and Procurement	
<b>Head of Service</b>	Phil Wilson, Head of Finance and Procurement	
<b>Lead Officer</b>	Phil Wilson, Head of Finance and Procurement, Caroline Frampton, Principal Accountant	
<b>Key Decision</b>	Yes	
<b>Classification</b>	Open	
<b>Forward Plan</b>	Reference number:	
<b>Recommendations</b>	<ol style="list-style-type: none"> <li>1. To note the projected revenue overspend of £392,000.</li> <li>2. To note the capital expenditure of £968,000 as detailed in paragraph 3.13 and Appendix I Table 7.</li> <li>3. To note the transfer of £1.043m from the 2020/21 underspend to the Covid Recovery Fund as detailed in paragraph 3.9.</li> <li>4. To note the delegation to the Chief Executive of the authority to top up the Pension and Redundancy Fund as set out in paragraph 3.10.</li> <li>5. To note the additional Government funding received by the Council in response to the coronavirus as detailed in paragraph 3.3.</li> <li>6. To note the capital variances and their funding as detailed in paragraph 3.15 and Appendix I Table 7 refers.</li> <li>7. To note paragraph 3.14 regarding the Swallows Leisure Centre.</li> </ol>	

## 1. Purpose of Report and Executive Summary

1.1 This report sets out the revenue and capital projected outturn position for 2021/22. The report is based on service activity up to the end of June 2021 and is collated from monitoring returns from budget managers.

1.2 The headline figures are:

- Projected revenue overspend on services of £392,000 - Table 1;
- Projected net impact of the Coronavirus pandemic of £769,000 as at end of June 2021.

## **2. Background**

- 2.1 The Council operates a budget monitoring process at Head of Service level, with regular reports to the Leader and Cabinet Member for Finance and the Strategic Management Team.
- 2.2 Financial monitoring reports are presented to Cabinet on a quarterly basis, as well as to Scrutiny Committee.

## **3. Proposals**

### **Revenue Outturn**

- 3.1 As at the end of June 2021 the forecast revenue overspend projected to 31 March 2022 is £392,000.

**Table 1 - Projected Variance by Service at 30 June 2021**

Service	Service Manager	Working Budget £	Projected Outturn £	Projected Variance £
Chief Executive	L. Reed	263,320	206,320	(57,000)
Policy, Communications & Customer Services	D. Clifford	1,245,620	1,215,620	(30,000)
Democratic and Electoral Services	D. Clifford	1,053,570	1,079,570	26,000
Director of Regeneration	E. Wiggins	167,550	167,550	0
Housing, Economy & Community	C. Hudson	3,995,080	4,086,080	91,000
Planning	J. Freeman	899,180	825,180	(74,000)
Commissioning, Environment & Leisure	M. Cassell	6,287,290	6,695,290	408,000
Finance	P. Wilson	770,760	770,760	0
Revenues & Benefits	Z. Kent	362,860	405,860	43,000
Property	A. Adams	678,650	664,650	(14,000)
Licensing & Resilience	D. Fackrell	26,530	26,530	0
Environmental Health	T. Beattie	521,610	561,610	40,000
Information Technology	C. Woodward	1,361,710	1,361,710	0
Internal Audit	R. Clarke	184,220	184,220	0
Human Resources	B. Sandher	432,090	432,090	0
Legal	P. Narebor	516,780	463,780	(53,000)
Sittingbourne Regeneration	Corporate	0	0	0
STC - Cinema/Hotel/Restaurants	Corporate	(795,590)	(795,590)	0
STC - Retail Park	Corporate	(474,810)	(474,810)	0
Contributions to Reserves for services shown above (Table 2)	P. Wilson	0	84,000	84,000
Corporate Items	Corporate	2,571,580	2,669,580	98,000
<b>NET REVENUE SERVICE EXPENDITURE</b>		<b>20,068,000</b>	<b>20,630,000</b>	<b>562,000</b>
<b>Financed by:</b>				
Revenue Support Grant		(116,000)	(116,000)	0
Other Government Grants		(1,377,000)	(1,547,000)	(170,000)
Business Rates		(8,642,000)	(8,642,000)	0
New Homes Bonus		(1,028,000)	(1,028,000)	0
Collection Fund Surplus		(50,000)	(50,000)	0
Council Tax Requirement		(8,855,000)	(8,855,000)	0
<b>TOTAL FINANCING</b>		<b>(20,068,000)</b>	<b>(20,238,000)</b>	<b>(170,000)</b>
<b>NET EXPENDITURE</b>		<b>0</b>	<b>392,000</b>	<b>392,000</b>

3.2 The revenue overspend of £392,000 includes three anticipated contributions to reserves, which will be made at year-end in order to comply with statute and previous Cabinet decisions, and these are detailed below:

**Table 2: Transfer to Reserves from Ringfenced Services and non Ringfenced Services**

<b>Service</b>	<b>Description</b>	<b>£'000</b>
<b>Ringfenced Services:-</b>		
Revenues and Benefits	The net saving at year end will be transferred to the Revenues and Benefits reserve.	119
Local Planning & Conservation	The overspend on the local plan will be transferred to the reserve at year-end to be used solely to fund Local Plan associated work in accordance with previous Cabinet decisions.	(35)
<b>Total Ringfenced Services</b>		<b>84</b>
<b>Non Ringfenced Services:-</b>		
<b>Environment &amp; Leisure</b>	Proposed to use reserves to fund the loss of income claims re Leisure Centres (Covid) (reported in service line in Table 1)	(320)
<b>Total Non Ringfenced Services</b>		<b>(320)</b>
<b>TOTAL</b>		<b>(236)</b>

3.3 It is estimated that the Council will receive additional Government Covid funding of £170k of sales, fees and charges income for 2021/22. This is included in the forecasts in Table 1.

### **Business Rates**

3.4 The Council collects business rates and distributes them to preceptors including the Government, Kent County Council (KCC), the Fire Authority and the Council and this is accounted for in the Collection Fund. The original forecast for 2021/22 was that the Council would collect £53m in total in 2021/22. Later the Government announced new reliefs on business rates for retail, local newspapers and nurseries which would reduce the income from business rates by £7m, but this will be offset by Government grants.

3.5 The Council budgeted that its share of the total business rates collected for 2020/21 would be £8.642m. There is a complicated system of levies and tariffs, and any deficit on the Collection Fund for 2021/22 will be allocated to each preceptor as a cost in future years.

3.6 The Business Rates Collection Fund has set aside £12m for appeals, of which the Council's share is £5m.

## Improvement and Regeneration Funds

3.7 Table 3 below details the first quarter position on a number of reserve funds.

**Table 3: Improvement and Regeneration Funds**

	Balance as at 1 April 2021	Topping Up of Funds 2021/22	Fund Committed as at 1 April 2021	Funds committed after 1 April 2021 (Appendix I Table 7) 2021/22	Anticipated Balance Unallocated as at 30/6/2021
<b>Funds</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Improvement and Resilience	1,000	0	0	(55)	945
Covid Recovery	0	1,043	0	0	1,043
Special Projects	1,055	1,000	(828)	(65)	1,162
Performance	271	0	(122)	(25)	124
Communities	411	0	(52)	(4)	355
Pension & Redundancy	52	0	0	0	52
Regeneration	149	0	0	0	149
Local Loan Fund	175	0	0	0	175
<b>TOTAL</b>	<b>3,113</b>	<b>2,043</b>	<b>(1,002)</b>	<b>(149)</b>	<b>4,005</b>

3.8 Table 6 in Appendix I details the new allocations from the above funds to date.

3.9 Cabinet on 14 July 2021 agreed to the allocation of the 2020/21 surplus of £1,043,000 to the Covid Recovery Fund. In addition the Special Projects Fund has been topped up by £1m.

3.10 It is proposed that the Pension & Redundancy Fund is topped up by £50,000. The General Fund position as at 1/4/2021 was £4,484,000. Cabinet on 14 July 2021 agreed the following, 2020/21 rollovers £294,000, litigation costs £113,000, transfer to the Covid Recovery Fund of £1,043,000 and top up of the General Reserve of £178,000. This leaves a balance on the General Fund of £2,856,000. The minimum level of the General Fund is £1.5m.

## Capital Expenditure

3.11 This section of the report details actual capital expenditure to end of June 2021 and highlights any variations between the revised 2021/22 capital budget and the projected outturn.

3.12 The revised budget includes the following approvals:-

- capital rollovers of £5,880,664 from 2020/21 as agreed by Cabinet 14 July 2021;

- St Anne's Footbridge Lighting £41,250 – to be met from Special Project Funding;
  - Master's House £1.55m – to be met from the Minster Cliff capital receipt £850,000, £250k grant funding and the balance of £450k will be taken from the Improvement & Recovery Funds as agreed by Cabinet 17/3/2021 (minute 564/3/2021);
  - Sheerness War Memorial – £60,000 payment is a grant and £16,000 is a loan. To be funded from the Sheerness Improvement Fund of £250,000 (Cabinet Report 16/12/20 minute 350/12/2020).
- 3.13 Actual expenditure to end of June 2021 was £967,692. This represents 4% of the revised budget. Further details are set out in Table 7 of Appendix I.
- 3.14 In July 2020 Cabinet were informed about the need for replacement of the roof at Swallows Leisure Centre. Initial projections were a project cost of between £800k to £1 million. £743k was earmarked in the capital programme at Cabinet in September 2020. The replacement project has been successfully completed and residents are now enjoying the facilities again. This is despite the restrictions and complications experienced through the pandemic and further inclement weather that both led to delays. The final project account is expected to be £835,091 therefore additional capital of £81,740 will be allocated funded through the use of the Leisure centre repairs reserve. £10,351 was funded in 2020/21 from internal resources.
- 3.15 The following projects totalling £596,740 (of which £86,700 is internal funding) required approval by Cabinet for funding in 2021/22:-
- Faversham Recreation Ground Improvement £16,000 – this is fully funded from external grant;
  - CCTV Monitoring Control Centre at Multi Storey Car Park (MSCP) £5,000 – to be met from CCTV Renewals & Reserves Fund;
  - Winter Warmth Grants £7,000 – this is fully funded from external grant;
  - Queenborough & Rushenden Klondyke Land £487,000 – this is fully funded from External Grant;
  - Swallows Leisure Centre Roof £81,740 – funded from reserves (refer to paragraph 3.14 above).
- 3.16 Table 4 below summarises the capital expenditure to date compared to the revised budget.

**Table 4: Capital Programme Expenditure**

	<b>2021/22 Revised Budget</b>	<b>2021/22 Actual to Date</b>	<b>2021/22 Projected Variance</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Commissioning, Environment & Leisure	1,933	70	98
Housing, Economy & Community Services	18,251	843	499
Property	4,612	55	0
Information Technology	350	0	0
<b>Total Capital Programme</b>	<b>25,146</b>	<b>968</b>	<b>597</b>
<b>Total funded by the Council</b>	<b>19,072</b>	<b>196</b>	<b>87</b>
<b>Total Partnership funded</b>	<b>6,074</b>	<b>772</b>	<b>510</b>
<b>% Spent to date compared to Revised Budget</b>			<b>4</b>

**Payment of Creditors**

3.17 For April to June 2021, 98.6% of invoices from suppliers were paid within 30 days of receipt of invoice against the target of 97%.

**Sundry Debtors**

3.18 Tables 8.1 and 8.2 in Appendix I analyse the sundry debt outstanding.

**4. Alternative Options**

4.1 None identified – this report is largely for information.

**5. Consultation Undertaken or Proposed**

5.1 Heads of Service and Strategic Management Team have been consulted in preparing this report.

**6. Implications**

<b>Issue</b>	<b>Implications</b>
Corporate Plan	Good financial management is key to supporting the Corporate Plan objectives.
Financial, Resource and Property	As detailed in the report
Legal, Statutory and Procurement	None identified at this stage.
Crime and Disorder	None identified at this stage.
Environment and Climate/Ecological Emergency	The report identifies a wide range of expenditure headings which support the Council's Climate and Emergency Action Plan.
Health & Wellbeing	None identified at this stage.

<b>Issue</b>	<b>Implications</b>
Safeguarding of Children, Young People and Vulnerable Adults	None identified at this stage.
Risk Management and Health and Safety	The Council's overall financial position is a key risk in the Council's Corporate Risk Register.
Equality and Diversity	None identified at this stage.
Privacy and Data Protection	None identified at this stage.

## **7. Appendices**

7.1 The following documents are published with this report and form part of the report:

- Appendix I: Financial Report 2021/22

## **8. Background Papers**

[\*\*Revenue Budget and Capital Programme 2021/22\*\*](#)



Table 5 – Significant Variances

<b>Service – Cabinet Member (Head of Service)</b>	<b>£'000</b>
<b>CHIEF EXECUTIVE – Cllr R Truelove (Larissa Reed)</b>	
<b>Other Variances:</b>	
Salary underspend	(39)
Special Projects & Swale Stars	(15)
Other net savings	(3)
<b>TOTAL</b>	<b>(57)</b>
<b>POLICY, DEMOCRATIC SERVICES, COMMUNICATIONS AND CUSTOMER SERVICES – Cllr R Truelove (David Clifford)</b>	
<b>Policy, Communications &amp; Customer Services:</b>	
<b>Other Variances:</b>	
Salary underspend – Policy – a reorganisation is underway and therefore no variance has been reported at this stage	-
Salary underspend – Customer Service Centre	(24)
Contract underspend – Kent County Council Sheerness Gateway no underspend forecast at this stage	-
Other variances	(6)
<b>Sub Total</b>	<b>(30)</b>
<b>Democratic Services and Electoral Services:</b>	
<b>Other Variances:</b>	
Salary underspend – Democratic Services & Electoral Services – a reorganisation is underway and therefore no variance has been reported at this stage	-
Democratic Services – Members Allowances & Travel – additional costs	26
<b>Sub Total</b>	<b>26</b>
<b>TOTAL</b>	<b>(4)</b>
<b>DIRECTOR OF REGENERATION – (Emma Wiggins)</b>	
<b>Other Variances:</b>	
Nil variance	-
<b>TOTAL</b>	<b>-</b>
<b>HOUSING, ECONOMY AND COMMUNITY SERVICES – Cllr B Martin, Cllr J Saunders, Cllr R Palmer, Cllr M Bonney, Cllr A Harrison (Charlotte Hudson)</b>	
<b>Economy &amp; Community Services:</b>	
<b>Other Variances:</b>	
Nil variance	-
<b>Sub-total</b>	<b>-</b>
<b>Housing:</b>	
<b>Other Variances:</b>	
Homelessness – temporary accommodation houses overspend	13
Homelessness – other overspend	79

Table 5 – Significant Variances

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<b>Service – Cabinet Member (Head of Service)</b>	<b>£'000</b>
Private Sector Housing – net variations	(1)
<b>Sub-total</b>	<b>91</b>
<b>TOTAL</b>	<b>91</b>
<b>PLANNING - Cllr M Baldock (James Freeman)</b>	
<b>Other Variances:</b>	
Planning Fees income Including potential fee income from New Garden Community applications at Highsted Park	(378)
Appeal Costs – see note below	-
Development Control / Services – salaries overspend offset by additional planning fees income	70
Spatial Planning Team – salaries underspend offset by additional agency expenditure	(15)
Planning consultation advice	50
Transport consultation advice	50
Legal advice on major applications and other plans	50
Other specialist advice	50
Local Plan overspend. This will be funded from the Local Plan reserve	35
Conservation, Design and Heritage staff - overspend	14
Other	-
<b>TOTAL</b>	<b>(74)</b>
<b>N.B. The overspend on the local plan will be met from the ring-fenced reserve to be used solely to fund Local Plan associated work.</b>	
<i>The Council did not approve a planning application for a housing development at Wises Lane. Settlement of costs is expected be £85k.</i>	
<b>COMMISSIONING, ENVIRONMENT AND LEISURE – Cllr Saunders, Cllr A Harrison, Cllr R Palmer (Martyn Cassell)</b>	
<b>Coronavirus Related Variances:</b>	
<b>Parking Management:</b>	
Car Parks pay and display – income shortfall	600
Parking season tickets – income shortfall	35
Parking Penalty Charge Notices (PCN's) – income shortfall	33
Parking Enforcement – deficit relating to on-street parking	69
Parking – mileage costs	(2)
Multi-Storey Car Park – income shortfall	40
<b>Leisure &amp; Sports Centres:</b>	
Swallows and Sheppey Leisure Centres - Loss of income (LOI) claims	320
To be offset by reserves	(320)
<b>Public Conveniences</b> – additional equipment costs	5

Table 5 – Significant Variances

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<b>Service – Cabinet Member (Head of Service)</b>	<b>£'000</b>
<b>Other Variances:</b>	
<b>Environmental Response Team:</b>	
Section 96 of the Clean Neighbourhoods and Environment Act of 2005 advises that income must be spent on 'qualifying functions'. Any surplus will be transferred to the ring-fenced account at year end	0
<b>Cemeteries:</b>	
Premises expenditure	4
<b>Client &amp; Amenity Services:</b>	
Head of Service and Client and Amenity Services – salary & staff costs savings	(15)
<b>Coast Protection/Harbour &amp; Quays and Seafront – net underspend</b>	(4)
<b>Commissioning, Customer Contact, Contracts &amp; Procurement:</b>	
Other	(1)
<b>Animal Welfare/Dog Warden Service – net overspend</b>	5
Highways – net underspend	(1)
<b>Leisure &amp; Sports Centres:</b>	
Other – net overspend	3
<b>Recycling &amp; Waste Minimisation, Refuse Collection and Street Cleansing:</b>	
Garden Waste collections – additional income	(222)
Wheeled Bins purchase – additional expenditure (increasing replacements needed of original bins). <i>Intend to use the 'Wheeled Bins Repairs &amp; Renewals Reserve' to fund costs of £150,000 this year.</i>	0
Variations to Contract – savings	(20)
Special Collections – additional income (incl. bulky waste)	(49)
Other – net savings	(12)
<b>Public Conveniences:</b>	
Public Conveniences – cost savings on premises expenses	(17)
Contract cost additional expenditure	16
<b>Parks &amp; Open Spaces, Sports Pitches, Countryside &amp; Country Parks, Allotments and Pest Control:</b>	
Play areas – equipment maintenance & purchase	2
Other – net costs	(8)
<b>Parking Management:</b>	
Parking Partnership – additional costs with Maidstone Borough Council.	7
Multi-Storey Car Park additional income from season tickets	(64)
Other – net costs	4
<b>TOTAL</b>	<b>408</b>

Table 5 – Significant Variances

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<b>Service – Cabinet Member (Head of Service)</b>	
<b>FINANCE – Cllr R Truelove (Phil Wilson)</b>	
<b>Other Variances:</b>	
Nil variance reported	-
<b>TOTAL</b>	<b>-</b>
<b>REVENUES &amp; BENEFITS – Cllr R Truelove (Phil Wilson)</b>	
<b>Coronavirus Related Variances:</b>	
Reduced income – Mid Kent debt recovery due to courts being shut (this is the worst case scenario) and assumes there will be no profit distribution for 2021/22	159
<b>Other Variances:</b>	-
Department for Works and Pensions (DWP) additional housing benefit grants (*)	(99)
DWP Housing Benefit Admin Subsidy Grant increase (*)	(20)
Net Other Costs	3
<b>TOTAL</b>	<b>43</b>
N.B. A net saving of (£119k) as detailed (*) will be transferred to reserves at year end	
<b>PROPERTY SERVICES – Cllr M Bonney (Emma Wiggins)</b>	
<b>Other Variances:</b>	
Property salary underspend due to vacant post which is unlikely to be filled in 2021/22	(34)
Net Other Costs	20
<b>TOTAL</b>	<b>(14)</b>
<b>LICENSING &amp; RESILIENCE PLANNING – Cllr R Palmer, Cllr R Truelove (Della Fackrell)</b>	
<b>Other Variances:</b>	
Other net variances	-
<b>TOTAL</b>	<b>-</b>
<b>ENVIRONMENTAL HEALTH – Cllr J Saunders (Tracey Beattie)</b>	
<b>Other Variances:</b>	
Shared Service costs – 2021/22 Budget reported service savings for the Air Quality Project Officer.	40
<b>TOTAL</b>	<b>40</b>
<b>INFORMATION TECHNOLOGY – Cllr R Truelove (Chris Woodward)</b>	
<b>Other Variances:</b>	
Nil variance reported	-
<b>TOTAL</b>	<b>-</b>

Table 5 – Significant Variances

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<b>Service – Cabinet Member (Head of Service)</b>	
<b>INTERNAL AUDIT – Cllr R Truelove (Rich Clarke)</b>	
<b>Other Variances:</b>	
Nil variance reported	-
<b>TOTAL</b>	<b>-</b>
<b>HUMAN RESOURCES – Cllr R Truelove (Bal Sandher)</b>	
<b>Other Variances:</b>	
Nil variance reported	-
<b>TOTAL</b>	<b>-</b>
<b>LEGAL – Cllr R Truelove (Patricia Narebor)</b>	
<b>Other Variances:</b>	
Legal shared service – reduced costs	(43)
S106 additional income – additional income	(10)
External legal fees	-
<b>TOTAL</b>	<b>(53)</b>
<b>CONTRIBUTIONS TO/FROM (-) RESERVES FROM SERVICES SHOWN ABOVE (Table 2)</b>	
Local Plan	(35)
Revenue Services	119
<b>TOTAL</b>	<b>84</b>
<b>CORPORATE ITEMS</b>	
<b>Other Variances:</b>	
Net interest	13
Insurance – additional properties and increases in the All Risks portfolio	46
Other net staff costs	40
Other net savings	(1)
<b>TOTAL</b>	<b>98</b>
Net Financing variations – additional Covid grants	(170)
<b>NET EXPENDITURE (Overspend)</b>	<b>392</b>

The forecast salary variances identified in Table 5 above are collated in the table below and total £19k underspend on the total salary/ agency budget of £13.6m.

<b>Service</b>	<b>£'000</b>
Salary underspend - Chief Executive	(39)
Salary underspend – Customer Service Centre	(25)
Salary overspend – Housing	47
Salary overspend - Development Management/Enforcement	70

**Table 5 – Significant Variances****APPENDIX I**

<b>Service</b>	<b>£'000</b>
Salary underspend – Spatial Planning	(15)
Salary overspend - Conservation, Design and Heritage	14
Salary underspend - Commissioning, Environment & Leisure	(27)
Salary underspend – Property due to vacancies	(34)
Salary underspend – Legal	(50)
Net other staff costs including pension costs	40
<b>Total</b>	<b>(19)</b>

**Table 6 – 2021/22 New allocations from Funds**

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	<b>£'000</b>
<b>Special Project Fund</b>	
Wild Estuary	37,080
Application for Play Area Refurbishment	28,000
<b>Total Special Project Fund Approved as at 30 June 2021</b>	<b>65,080</b>
<b>Improvement and Resilience Fund</b>	
Early Childhood Development Pilot Project	39,916
Digital review of Visit Swale and digital media channels (Twitter and Facebook)	5,000
Sheppey Community Bus	10,000
<b>Total Improvement and Resilience Fund Approved as at 30 June 2021</b>	<b>54,916</b>
<b>Performance Fund</b>	
Consultancy costs for writing Waste, Recycling and Street Cleansing specification ready for retender	25,000
<b>Total Performance Fund Approved as at 30 June 2021</b>	<b>25,000</b>
<b>Communities Fund</b>	
Sittingbourne Community Hub – Capacity and Demand Report	1,375
20's Festival Community Grant Support	3,000
<b>Total Communities Fund Approved as at 30 June 2021</b>	<b>4,375</b>
<b>Total All Funds as at 30 June 2021</b>	<b>149,371</b>

**Table 7 – Capital Programme 2021/22**

Capital Scheme	Funding SBC/ Partnership (P)	2021/22 Original Budget £	2020/21 Rollovers (Agreed by Cabinet 14/07/21) £	Other Approvals (refer to paragraph 3.12 in Report) £	2021/22 Revised Budget £	2021/22 Actual to Date £	2021/22 Projected Variance for Year £	Notes
<b>Commissioning, Environment &amp; Leisure - M. Cassell</b>								
Gunpowder Works Oare, Faversham - S106	P	0	9,000	0	9,000	0	0	
New Play Area - Iwade Schemes – S106	P	0	45,000	0	45,000	0	0	
Minster Leas Promenade Resurfacing – External Grant	P	0	79,970	0	79,970	0	0	
Modular Toilet Kiosk – Minster Leas – Reserves	SBC	0	24,355	0	24,355	0	0	
Milton Creek Country Park Access Road – Reserves	SBC	0	40,000	0	40,000	0	0	
Barton’s Point Coastal Park – Replacement Bridge – Capital Receipts	SBC	0	148,406	0	148,406	0	0	
Faversham Recreation Ground Outdoor Gym equipment – S106	SBC	0	4,937	0	4,937	0	0	
Faversham Recreation Ground Improvement - S106	P	0	0	0	0	15,804	15,804	(A)
Open Spaces Play Equipment - S106 (Budget only)	P	100,000	356,000	0	456,000	0	0	
Leisure Centres (Budget Only)	SBC	0	293,850	0	293,850	0	0	
Swallows Leisure Centre - Capital Works (Swallows roof)	SBC	0	0	0	0	14,792	81,740	(B)
Play Improvements - Reserves	SBC	0	150,000	0	150,000	0	0	
Play Improvements - Capital Receipts	SBC	50,000	0	0	50,000	0	0	
Play Improvements, Diligent Drive – Reserves	SBC	0	18,000	0	18,000	0	0	
Public Toilets Refurbishment, Forum, Sittingbourne – Reserves	SBC	0	42,084	0	42,084	0	0	



**Table 7 – Capital Programme 2021/22**

<b>Capital Scheme</b>	<b>Funding SBC/ Partnership (P)</b>	<b>2021/22 Original Budget</b>	<b>2020/21 Rollovers (Agreed by Cabinet 14/07/21)</b>	<b>Other Approvals (refer to paragraph 3.12 in Report)</b>	<b>2021/22 Revised Budget</b>	<b>2021/22 Actual to Date</b>	<b>2021/22 Projected Variance for Year</b>	<b>Notes</b>
		£	£	£	£	£	£	
Modular Public Toilets Kiosk, Milton Creek Country Park, Sittingbourne – Reserves	SBC	0	84,281	-84,281	0	0	0	
Public Toilets and Showers, Bartons Point, Sheppey – Reserves	SBC	0	100,000	84,281	184,281	0	0	
Wheeled Bins – Repairs & Renewals Reserve	SBC	35,000	251,000	0	286,000	0	0	
Beach Huts – Capital Receipts	SBC	0	60,000	0	60,000	0	0	
St Anne's Footbridge Lighting – Reserves	SBC	0	0	41,250	41,250	39,512	0	(C)
<b>Total Commissioning, Environment &amp; Leisure</b>		<b>185,000</b>	<b>1,706,883</b>	<b>41,250</b>	<b>1,933,133</b>	<b>70,108</b>	<b>97,544</b>	
<b><u>Housing, Economy &amp; Communities Services - C. Hudson</u></b>								
Disabled Facilities Grants (DFG) Mandatory Grants – External Grant	P	2,062,800	1,238,463	0	3,301,263	261,997	0	
DFG Discretionary Grants – External Grant	P	0	1,927,530	0	1,927,530	0	0	
CCTV - Repairs & Renewals Reserve	SBC	15,000	30,000	0	45,000	0	0	
CCTV Monitoring Control Centre at MSCP – Reserves	SBC	0	0	0	0	4,959	4,959	(D)
Sittingbourne Town Centre – internal / external borrowing	SBC	0	659,331	0	659,331	2,500	0	
Winter Warmth Grants – External Grant	P	0	0	0	0	6,779	6,779	(E)
Footpath contribution - High St, Sittingbourne – S106	P	0	5,660	0	5,660	0	0	
Faversham Creek Basin Regeneration Project (swing bridge) – Capital Receipts	SBC	0	200,000	0	200,000	0	0	

**Table 7 – Capital Programme 2021/22**

<b>Capital Scheme</b>	<b>Funding SBC/ Partnership (P)</b>	<b>2021/22 Original Budget</b>	<b>2020/21 Rollovers (Agreed by Cabinet 14/07/21)</b>	<b>Other Approvals (refer to paragraph 3.12 in Report)</b>	<b>2021/22 Revised Budget</b>	<b>2021/22 Actual to Date</b>	<b>2021/22 Projected Variance for Year</b>	<b>Notes</b>
		£	£	£	£	£	£	
Local Authority Housing Company – internal / external borrowing	SBC	11,750,000	0	0	11,750,000	3,300	0	
Queenborough & Rushenden Klondyke Land – External Grant	P	0	0	0	0	487,445	487,445	(F)
Sheppey Hall Improvements – Reserves	SBC	40,000	0	0	40,000	0	0	
Thistle Hill Comm Centre, Solar PV installation – Reserves	SBC	20,000	0	0	20,000	0	0	
Sheppey Improvement Fund – Capital Receipts	SBC	250,000	0	(76,000)	174,000	0	0	(G)
Sheppey Improvement Fund - Sheerness War Memorial – External Grant made	SBC	0	0	60,000	60,000	60,000	0	(G)
Sheppey Improvement Fund - Sheerness War Memorial – Loan made	SBC	0	0	16,000	16,000	16,000	0	(G)
Land Regeneration/Improvement Works at Dolphin Barge Museum and Skatepark – Reserves	SBC	37,920	0	0	37,920	0	0	
Land Regeneration/Improvement Works at Dolphin Barge Museum and Skatepark – Capital Receipts	SBC	14,140	0	0	14,140	0	0	
<b>Total Housing, Economy &amp; Communities Services</b>		<b>14,189,860</b>	<b>4,060,984</b>	<b>0</b>	<b>18,250,844</b>	<b>842,980</b>	<b>499,183</b>	

**Table 7 – Capital Programme 2021/22**

Capital Scheme	Funding SBC/ Partnership (P)	2021/22 Original Budget £	2020/21 Rollovers (Agreed by Cabinet 14/07/21) £	Other Approvals (refer to paragraph 3.12 in Report) £	2021/22 Revised Budget £	2021/22 Actual to Date £	2021/22 Projected Variance for Year £	Notes
<b><u>Property</u></b>								
Swale House Refurbishment	SBC	3,000,000	62,400	0	3,062,400	0	0	
Sheppey Capital Investments – Capital Receipts	SBC	850,000	0	-850,000	0	0	0	(H)
Redevelopment of Master’s House, Sheerness – Capital Receipts	SBC	0	0	850,000	850,000	54,604	0	(H)
Redevelopment of Master’s House, Sheerness – External Grants	P	0	0	250,000	250,000	0	0	(H)
Redevelopment of Master’s House, Sheerness – Reserves	SBC	0	0	450,000	450,000	0	0	(H)
<b>Total Property</b>		<b>3,850,000</b>	<b>62,400</b>	<b>700,000</b>	<b>4,612,400</b>	<b>54,604</b>	<b>0</b>	
<b><u>ICT - C. Woodward</u></b>								
I.T. MKIP Payment – Reserves	SBC	299,300	50,397	0	349,697	0	0	
<b>Total ICT</b>		<b>299,300</b>	<b>50,397</b>	<b>0</b>	<b>349,697</b>	<b>0</b>	<b>0</b>	
<b>Total Capital Programme Funded by SBC</b>	<b>SBC</b>	<b>16,361,360</b>	<b>2,219,041</b>	<b>491,250</b>	<b>19,071,651</b>	<b>195,667</b>	<b>86,699</b>	
<b>Total Capital Programme Funded by Partners</b>	<b>P</b>	<b>2,162,800</b>	<b>3,661,623</b>	<b>250,000</b>	<b>6,074,423</b>	<b>772,025</b>	<b>510,028</b>	
<b>Total Capital Programme</b>		<b>18,524,160</b>	<b>5,880,664</b>	<b>741,250</b>	<b>25,146,074</b>	<b>967,692</b>	<b>596,727</b>	

**NOTES TO TABLE 7:-**

- A – to be funded from external grant.
- B – to be met from Leisure reserves £82k (refer to paragraph 3.14).
- C – to be funded from Special Project Fund bid £41,250.
- D – to be met from CCTV reserve.

## Table 7 – Capital Programme 2021/22

## APPENDIX I

E – to be funded from external grants.

F – to be funded from external grants.

G – to be funded from the Sheerness Improvement Fund of £250k.

H - Master's House, Sheerness – low carbon refurbishment – Cabinet approved scheme 17 March 2021 (minute 564/03/2021). To be funded from the £850,000 capital receipts from Minster Cliffs, £250,000 Carbon Grant and the balance of £450,000 to be met from the Improvement & Resilience Fund. Total approved funding is £1.55m.

Table 8.1 – Sundry Debt Outstanding (including not due) by due date

	June 2021 £'000	June 2020 £'000
Not due (less than 1 month)	412	341
1-2 months	311	7
2-6 months	84	130
6-12 months	116	237
1-2 years	44	57
2-3 years	26	28
3-4 years	20	11
4-5 years	8	4
5-6 years	-	25
6 years +	29	34
<b>Total</b>	<b>1,050</b>	<b>874</b>
<b>Total due (over 1 month)</b>	<b>638</b>	<b>533</b>
<b>% Total over 1 month</b>	<b>61</b>	<b>61</b>

1 -2 months includes Kent Waste Management £298k (KCC).

2 - 6 months includes £14k relating to Kent Auto Salvage and £16k related to KCC.

6 – 12 months £64k relating to Biffa Municipal.

2 – 3 years includes £9k car loan; £5k relating to charges on property.

3 - 4 years include £4k relating to charges on property.

6 years + includes £24k relating to charges on property. The balance are rent deposit debts which are being paid off via payment plans.

It should be noted that these tables include debts raised for all our grants receivable from Kent County Council, the NHS, etc.

Table 8.2 – Sundry Debt Outstanding (including not due) by Service

	June 2021 £'000	June 2020 £'000
Property	123	262
Commissioning, Environment & Leisure	439	60
Housing, Economy & Communities	206	274
Legal	5	7
Environmental Health	17	18
Planning	4	19
Communications	1	0
Other	255	234
<b>Total</b>	<b>1,050</b>	<b>874</b>